

Job Description for Senior Outreach Worker

Reports to: Project Manager

Purpose of Job: To perform the functions of an Outreach Worker and in addition as a Senior Practitioner hold particular responsibility for a group of young people and support the management in organising and supervising the staff.

Duties:

1. Carry out the duties of Outreach Worker
2. Keep yourself informed about particular young people and be responsible to the management for care and information relating to your group.
3. Assist managers with planning and ensuring plans are completed.
4. Use your experience to assist Outreach Workers in carrying out their day to day responsibilities including recording and administrative tasks.
5. Supervise selected staff as required by management.
6. To carry out any other responsibilities as required by the Project Manager.

This post entails working evenings and weekends.

Person Specification

Able to demonstrate insight, patience, sensitivity and an understanding of the needs of young people.

Good communication abilities, both written and oral. Good interaction and evidence of taking responsibility with peers and management.

Experience of advisory or counselling work or experience of a similar post for at least two years and/or relevant degree or relevant professional training.