

## **Job Description for Outreach Worker**

**Reports to:** Project Manager

### **Duties:**

1. Help young people develop and maintain social networks.
2. Ensure that they are aware of all the local community resources available to them.
3. Discreet supportive monitoring of young persons' self-care.
4. Encourage young persons' self care and where necessary training and information on elements of self-care.
5. Ensure a high quality physical environment for the young people which is safe and enables them to lead a safe and healthy life.
6. Where necessary offer counselling on any problems, emotional, social and financial, which the young person may have.
7. Ensure that the young people are aware of and are motivated to seek and receive any statutory or project based entitlements.
8. Befriend the young person and/or where necessary help share in their recreational and leisure activities.
9. Where appropriate encourage young persons links with family and extended family.
10. Encourage young persons in developing and maintaining training/education/career interests.
11. Maintain accurate written records of all interaction with young persons.
12. In conjunction with the Project Manager, make sure that the Care Plan is carried out and regularly evaluated.
13. As directed by the Project Manager attend any meetings related to the outreach support of the young person.
14. Report the outcome of each visit to the young people to the Project Manager.
15. As part of a rota, provide emergency on call service to young people.
16. To carry out any other responsibilities as required by the Project Manager.

**This post entails working evenings and weekends.**